



SOFTWARESILOS

Punchout Documentation

PDF Manual

MODULE

punchout

LAST UPDATED

2026-03-29

Go-Live Checklist

Punchout Documentation · </punchout/getting-started/go-live-checklist>

Use this checklist before moving Punchout from test to production.

Security

- Punchout Enabled = Yes
- Sandbox Mode = No
- strict signature validation enabled
- signature secret rotated and documented
- IP allowlist restricted to trusted source ranges
- HTTPS endpoints verified for inbound and outbound routes

Buyer and Mapping

- every active buyer has exactly one intended protocol
- buyer identities verified against procurement platform data
- mapping profile assigned and tested with real sample payloads
- required mapping fields populated for the selected template variant
- no temporary test buyer remains active

Runtime Reliability

- idempotency behavior tested for retry and conflict scenarios
- trace logging enabled for go-live window
- trace retention set to support issue triage
- alerting owner defined for failed transfer requests

Functional Validation

- OCI login flow success
- cXML setup flow success (if used)
- cart transfer payload validated by procurement side
- purchase order document loop validated (if enabled in project scope)

Operational Readiness

- support team has trace export procedure
- integration partner contact list documented
- rollback plan prepared (disable specific buyer or protocol quickly)

Recommended Sign-Off

1. Integration owner sign-off
2. Magento admin owner sign-off
3. Procurement platform owner sign-off