



SOFTWARESILOS

Sales Staff Extension

PDF Manual

MODULE

staff

LAST UPDATED

2026-03-29

Import Export

Sales Staff Extension · /staff/addons/import-export

The Import/Export add-on (MageB2B_StaffImportExport) adds **bulk tooling** for staff accounts:

- Export selected staff users from the **Admin grid** as CSV
- Import staff users from a CSV via a **CLI command**

Installation

```
composer config bearer.repo.softwaresilo.io <token>
composer config repositories.softwaresilo composer
https://repo.softwaresilo.io/
composer require mageb2b/staff-importexport:*
php bin/magento module:enable MageB2B_StaffImportExport
php bin/magento setup:upgrade
php bin/magento cache:flush
```

Admin Export (Grid Mass Action)

After enabling the module you get an **Export** mass action in:

- **Staff > All Staff**

Workflow:

1. Select one or more staff users in the grid
2. Choose **Export**
3. Magento downloads a generated CSV

Screenshot placeholder: Staff grid with “Export” mass action

Export Format Notes

- Passwords are **not** exported.

CLI Import

The module provides a CLI command:

```
php bin/magento staff:import-staff <path-to-csv> --behavior=add_update
```

Supported behaviors:

- append
- add_update
- replace

- `delete`

Optional flags:

- `--field_separator=,`
- `--field_multiple_value_separator=,`
- `--fields_enclosure=0`
- `--delete_file_after_import=1` (defaults to 1)

Screenshot placeholder: CLI import run + resulting staff users in admin grid

Import Settings

Location: **Stores > Configuration > MageB2B > Staff > Import settings**

- `staff/import/send_email_on_new_account_creation`
 - Default: No
 - If enabled, imported staff users receive the “new account” email after a successful import.

Sample CSV

A sample CSV file is shipped with the module:

- `vendor/mageb2b/staff-importexport/Files/Sample/staff.csv`

Tip: Export a few existing staff accounts and use that CSV as your template (this avoids missing fields).