



SOFTWARESILOS

Sublogin Documentation

PDF Manual

MODULE

sublogin

LAST UPDATED

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Multi-Account Management

Sublogin Documentation · /sublogin/features/multi-account-management

Manage multiple sub-accounts under a main customer account.

Important: Roles & Groups require an add-on

You can create and manage sublogins with the base Sublogin module.

If you want to **define roles**, assign **granular permissions**, and use **hierarchical groups/teams**, you must install the **Roles & Permissions Add-On**:

- Add-On: mageb2b/sublogin-role (MageB2B_SubloginRole)
- Docs: [Roles & Permissions](#)

Overview

Main account holders can create and manage sub-accounts for their organization.

Features

Feature	Description
Create Sub-Accounts	Add users under main account
Manage Permissions	Control what users can do (requires Roles & Permissions add-on for role-based permissions)
View Activity	Monitor sub-account actions
Deactivate Users	Suspend access

Account Hierarchy

```
Main Account (Company Admin)
├─ Sub-Account 1 (Purchaser)
├─ Sub-Account 2 (Approver)
├─ Sub-Account 3 (Viewer)
└─ Sub-Account 4 (Finance)
```

Creating Sub-Accounts

1. Login as main account
2. Go to "My Sub-Accounts"
3. Click "Create New"
4. Enter user details
5. Assign role/permissions (requires Roles & Permissions add-on)
6. Save

Sub-Account Settings

Setting	Description
Name	User's full name
Email	Login email
Role	Permission role (requires Roles & Permissions add-on)
Active	Enable/disable
Department / Group	Optional grouping (requires Roles & Permissions add-on for hierarchical groups)

Related

- [Address Management](#)
- [Roles & Permissions](#)