



Department Purchasing

Sublogin Documentation

Guide for Magento administrators, technical project owners, and implementation teams.

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Department Purchasing

Use Sublogin when several departments buy through one Magento customer account but need separate people, addresses or controls.

Example structure

```
Northstar Industrial Supplies GmbH
├── Operations
│   ├── Procurement
│   └── Warehouse
```

The base package creates the individual buyer accounts. The Role add-on creates the groups shown above and gives each job a reusable permission set.

A practical setup

Buyer	Base controls	Optional add-ons
Procurement buyer	Selected office and warehouse addresses, own-order view	Buyer role, monthly budget
Warehouse buyer	Warehouse delivery address, restricted shipping methods	Restricted product catalog
Operations approver	Company-order visibility	Approver role and parent group

These are examples, not records or roles installed by the package.

Build it in a safe order

1. Create the main customer and verified company addresses.
2. Create one buyer per real person, not one shared login per department.
3. Test base checkout and order ownership.
4. Add Role and create the smallest set of reusable roles.
5. Add groups only when the hierarchy is needed for administration or approval.
6. Add Budget, Custom Catalog or Order Approval one at a time.
7. Repeat checkout as every buyer type.

Avoid hidden conflicts

A product may be allowed by the role but removed by Custom Catalog. A payment method may be allowed for the sublogin but hidden by Budget enforcement. An order

may pass Budget but still cross the buyer's approval threshold.

When a journey fails, inspect the controls in that order rather than granting broad permissions.

Related: [Roles, Permissions and Groups](#), [Budget Management](#), and [Order Approval](#).